

Commissionerate of Collegiate Education, Telangana
Academic Audit of GDCs
Format-III (Faculty Proforma)

Name of the College & Address :

Name of the Faculty with Designation :

Subject :

Academic Year : **2020-2021**

Date of Joining in the Present College :

Date of Retirement :

S.No	Activities to be Undertaken	Remarks
1.	Mention the Title of the Papers/Subjects dealt with by the Faculty	
2.	Workload of the faculty(per week)	
3.	Coverage of Syllabus(%)	
4.	Whether Online Teaching Diary is updated from time to time?	Yes/No
5.	Whether Student Attendance Register is maintained/updated?	Yes/No
6.	Details of Student Study Projects (At least one project shall be supervised by every faculty per year)	Please upload the projects in PDF.
7.	Details of Student-Centric Methods of Teaching (Experiential Learning/Participative/Problem Solving Methodologies).for example: <ul style="list-style-type: none"> • Student Seminars • Student Assignments • Student Quizzes • Student Field Trips • Poster Presentations / Talks/ Science Fairs • Debates /Group Discussions • Students as Teacher • Students Organising Programme • Brain storming sessions 	Please upload the details of activities in PDF.

8.	Details of Remedial Teaching/ Classes	Please upload the details of Remedial Teaching in PDF.
9.	Details of Digital Teaching Methods adopted and e-content developed (If any)	Please upload the details in PDF.
10.	Details of Mentor-Mentee Counselling	Please upload the details in PDF.
11.	Paper wise Result Analysis	Please upload the details in PDF.
12.	Whether faculty involved in BoS and Academic Council (of Universities/Autonomous/other Colleges), Question Paper Setting and Paper Evaluation?	If any, Please upload the details in PDF.
13.	Details of Memberships in Professional Bodies/Advisory Bodies	
14.	Faculty Awards / Honours/ Recognitions/ Fellowships (if any)	If any, Please upload the details in PDF.
15.	Details of faculty as Resource Person in Conferences/ Seminars/ Workshops & in any other Academic Activities	If involved in any activities, Please upload the details in PDF.
16.	Details of Research Projects undertaken by the faculty	If any projects undertaken, Please upload the details in PDF.
17.	Details of Research Publications in UGC-notified/Scopus-indexed Journals	If Published, Please upload the details in PDF.
18.	Details of Book Publications/ Chapters in Edited Volumes/Books	If published, Please upload the details in PDF.
19.	Details of Paper Presentations in National and International Conferences /Seminars.	If presented, Please upload the details in PDF.
20.	Details of Conferences/ Seminars/ Workshops organized by the faculty.	If organized, Please upload the details in PDF.
21.	Details of faculty participated in RCs, OCs, FDPs, Short Term Courses ,Workshops & Other Training Programs	Please upload the details in PDF.
22.	Details of Extension or Guest Lectures arranged or delivered	Please upload the details in PDF.
23.	Details of Outreach Programmes conducted (outside the college premises in collaboration with Industry, Community, NGOs, etc.)	If Conducted, Please upload the details in PDF.

24.	Details of Additional Responsibilities taken up by the faculty in College	Please upload the details in PDF.
-----	---	-----------------------------------

Signature of the Lecturer

Signature of the Principal